

## PART-I

Utilization Certificate for Cash Component for the year 2011-2012 under MGNREGA for 2011-12 Block  
for Bandapani GP

District Jalpaiguri, West Bengal State Year 2011-12

- 1) Opening Balance as on 01.04.2011 Rs. 17407  
2) Allotment Received during the year 2011-12 Under MGNREGA Rs. 11063500

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
437/MGNREGA 3/6/11	12,18,000
507/MGNREGA 23/6/11	15,22,500
894/MGNREGA 16/9/11	15,22,500
1070/MGNREGA 20/10/11	20,30,000
1315/MGNREGA 22/12/11	15,22,500
173/MGNREGA 20/1/12	710500
407/MGNREGA 21/2/12	15,22,500
577/MGNREGA 22/3/12	1015000

- 3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA=Rs. 0.00  
4) Fund received from Block, if any, 0.00  
5) Total fund available (1+2+3+4) = Rs. 11080907


Certified that a sum of Rs. 11063500 only was received as sub-allotment during 2011-12 from District NREGA Cell. Letter no. & date given on the margin under NREGA.

Further a sum of Rs. 17407 only being unspent balance of the previous year 2010-11 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2011-12. The miscellaneous receipts of the agency during the 2011-12 were Rs. 0.00

It is also certified that out of the above mentioned total funds of Rs. 11080907 only a sum of Rs. 10956789 only has been utilized during 2011-12 for the purpose for which it was sanctioned, out of which, an amount of Rs. 123084 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 1034 only remaining as on reporting date 1/4/12 which will be utilized for the programme in 2012-13.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP Bandapani Memo No. 60/BGP/12 Date 5/4/12

  
Secretary  
Bandapani G.P.  
Signature of Executive Assistant Secretary  
Nirman Sahayak (With Official Seal)

  
Pradhan  
Bandapani G.P.  
Signature of GP Pradhan  
with official Seal and date

Block Madarihat-Birpara Memo No. 137/MGNREGA/12 Date 18.04.12

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

  
Checked & Signed by APG/JPO/Block Officials  
N.R.E.G.S. (W.B.)  
Madarihat-Birpara

  
Joint Programme Officer  
MGNREGA (W.B.)  
&  
Joint Block Development Officer  
MADARIHAT-BIRPARA

Utilization Certificate for Administrative fund for the year 2011-2012 under MGNREGA

District Jalpaiguri, West Bengal State Year 2011-12

- 1) A.E. Opening Balance as on 01.04.2011, if any, Rs. 0.00
- 2) Allotment Received during the year 2011-12 under MGNREGA AE fund Rs. 163500
- 3) Total fund available (1+2) = Rs. 163500
- 4) Total utilization of A.E. fund Rs. 12308
- 5) Closing balance of A.E. (3-4) = Rs. 40416 which is utilised in different scheme. so c/b = 0

Allotment Order No. Memo No & date	Amount of Allotment received from District MGNREGA Cell (A.E. fund)
437/MGNREGA 3/6/11	18,000
507/MGNREGA 23/6/11	22,500
894/MGNREGA 16/9/11	22,500
1010/MGNREGA 20/10/11	30,000
1315/MGNREGA 22/12/11	22,500
173/MGNREGA 20/1/12	10,500
407/MGNREGA 22/2/12	22,500
577/MGNREGA 22/3/12	15,000

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(PI), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
  - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
  - b) Training of PRI members and other functionaries for this scheme
  - c) IEC Campaign for awareness guarantee for this Act & Scheme
  - d) Outsourcing of Data Entry work (VLE)
  - e) Printing of forms etc.
  - f) Stationery and Peripherals
  - g) Office furniture and equipments
  - h) Capacity building of SHG's for the purpose of this scheme.
  - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2<sup>nd</sup> GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Memo no. 60/BGep/12 dated 5/4/12

Signature of Executive Assistant Secretary/

Nirman Sahayak (With Official Seal)

**Secretary  
Bandapani G.P.**

Signature of **Prodhan  
Bandapani G.P.**  
with official Seal and date

## ANNEXURE B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET  
UNDER MGNREGA FOR 2011-12

Name of the Block:

Name of the GP:- BandapaniSECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	0.17407
2	Fund received during the financial year from the District	110.63500
3	Fund received from Block during the financial year, if any	—
4	Misc. receipts credited during the year	—
5	Total funds available (1+2+3+4) during the financial year under MGNREGA	110.80907
6	<b>Total funds utilized during the financial year</b>	
	(a) Expenditure on administrative expenses	123084
	(b) Expenditure on unskilled labour component	8017210
	(c) Material cost including semi-skilled and skilled labour	2939579
7	Closing balance	0.01034
8	Percentage of utilization to total funds available (6/5 x100)	99.99%

SECTION-B (PHYSICAL PROGRESS)

1 No. of households issued Job Cards:-

SCs	STs	Others	Total
213	1700	656	2569

2 No. of households who have demanded employment 2101

3 No. of households that have been provided employment 2101

4 No. of households that have completed 100 days employment 32

5 No. of Mandays generated 0.60485 (in lakh)

Memo No. 60/BGP/12 Date 5/4/12Signature of Executive Assistant/Secretary/  
Nirman Sahayak (With Official Seal)

*[Signature]*  
Secretary  
Bandapani G.P.

Signature of GP Pradhan  
with official Seal and date

*[Signature]*  
Pradhan  
Bandapani G.P.